

ATTACHMENT A1
INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR
COMMITMENT FORM

In accordance with Section 1.22 of RFP 21-2664, the respondent is expected to submit with its proposal an Indiana Veteran Owned Small Business (IVOSB) RFP Subcontractor Commitment Form. The Form must show that there are, participating in the proposed contract, Indiana Veteran Owned Small Business(es) listed in the [VA OSDBU](http://www.in.gov/idoa/2862.htm) registry, or listed on the IDOA Directory of Certified Firms that conform to the IVOSB rules as laid out at <http://www.in.gov/idoa/2862.htm>.

If participation is met through use of vendors who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in “**TOTAL BID AMOUNT**” should match the amount entered in the Attachment D, Cost Proposal Template.

If the vendor responding to the RFP is an IVOSB certified entity, the letter confirming same should be submitted with their response. IDOA will verify the certification but will not check for it. Therefore the responding vendor has the responsibility to alert IDOA of their certification. The IVOSB respondent will receive the total points for the IVOSB evaluation criteria per section 3.2.7. Additional ISVOB subcontractors must be included if the IVOSB respondent is seeking the additional bonus point.

The IVOSB respondent must list their **company contact information only** on the IVOSB Subcontractor Commitment Form.

Failure to address these goals may impact the evaluation of your Proposal. The Department reserves the right to verify all information included on the IVOSB Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed IVOSB subcontractors meet the following criteria:

- Must be listed on Federal Center for Veterans Business Enterprise ([VA OSDBU](http://www.in.gov/idoa/2862.htm)) registry or listed on the IDOA Directory of Certified Firms, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor’s veteran business Certification Letter provided by either IDOA or Federal Govt. (VA OSDBU), to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE (see Section 1.21) or IVOSB
- IVOSB must have a Bidder ID (see section 2.3.7 - Department of Administration, Procurement Division)
- A Prime Contractor who is an IVOSB can count their own workforce or companies to meet this requirement.
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or service only in the industry area for which it is certified as listed in the [VA OSDBU](http://www.in.gov/idoa/2352.htm) or IDOA Certified Firm directories <http://www.in.gov/idoa/2352.htm>
- Must be used to provide the goods or services specific to the contract

INDIANA VETERAN OWNED SMALL BUSINESS RFP SUBCONTRACTOR LETTER OF COMMITMENT

A signed letter(s), on company letterhead, from the IVOSB must accompany the IVOSB Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the IVOSB of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The State reserves the right to deny evaluation points if the letter(s) is not attached. The State may deny evaluation points if the letter(s) is not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of the “**TOTAL BID AMOUNT**” and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound by the policies and processes involving the State’s IVOSB Program. Questions involving the regulations governing the IVOSB Subcontractor Commitment Form should be directed to: indianaveteranspreference@idoa.in.gov.

STATE OF INDIANA IVOSB SUBCONTRACTOR COMMITMENT FORM

RFP#: 21-2664 Behavioral Health Gap Analysis

DUE DATE: October 12, 2020

TOTAL BID AMOUNT: \$543,350

Company Name: Bingle Research Group, INC.	Contact Person: Fred Bingle	
Address: 4721 N. Pennsylvania St. Indianapolis, IN 46205	E-mail: fbingle@binglerg.com	
Sub-Contract Amount: \$16,200	Telephone Number: (317)927-7004	Fax Number: ()
Sub-Contract Percentage of Total Bid: 3%	<u>Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:</u> Bingle research group commits to provide service and partner with KSM Consulting on: <ul style="list-style-type: none"> - Develop and implement an online survey among a sample of 160 providers in Indiana - A need and performance quadrant study to assist in identifying demand/need - 40 providers in each of four provider groups- SUD, mental health, prevention, and recovery - 40 providers in each of four geographic areas, northern Indiana, southern Indiana, Indianapolis area and East slash West central IN an - Estimated 10-minute interview These services will greatly enhance the final work product.	
Provide approximate dates when Sub-Contractor will perform on this project: November 1, 2020 to July 31, 2021		

Company Name:	Contact Person:	
Address:	E-mail:	
Sub-Contract Amount:	Telephone Number: ()	Fax Number: ()
Sub-Contract Percentage of Total Bid:	<u>Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:</u>	
Provide approximate dates when Sub-Contractor will perform on this project:		

KSMC Consulting
 Respondent Firm
 800 East 96th Street, Suite 100
 Address
 Indianapolis, IN 46240
 City/State/Zip Code
 Mark Caswell

317-452-1700
 Telephone Number
 317-452-1701
 Fax Number
 macaswell@ksmconsulting.com
 Email Address

Representative

10/12/2020

Date



Authorizing Signature

Mark Caswell, CEO

Printed Name and Title

☒ Please check if additional forms are attached.

Page _____ of _____

**FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF
COMMITMENT.**

BINGLE RESEARCH GROUP, INC.



BUILDING BRANDS THROUGH RESEARCH

October 7, 2020

Mr. Benjamin Worries
Practice Manager
KSM Consulting
800 East 96th Street, Suite 100
Indianapolis, IN 46240

Subject: State of Indiana RFP 21-2664 Behavioral Health GAP Analysis

Dear Mr. Worries,

Thank you for the opportunity to partner with KSM Consulting (KSMC) on your proposal to the State of Indiana for the above-mentioned RFP for Behavioral Health GAP Analysis for the Indiana DMHA. Bingle Research Group, Inc. is a certified Indiana Veteran-owned Small Business (IVOSB) formed in the State of Indiana as an S-Corp and is listed on the IDOA Directory of Certified Firms. Our bidder ID # is 0000033239. We are pleased to participate with you on this RFP, and this letter is our commitment to abide by all state procurement regulations including all mandatory contract clauses as outlined in the RFP.

Bingle Research Group commits to provide services and partner with KSM Consulting on:

- Develop and implement an online survey among a sample of 160 providers in Indiana
- A Need and Performance Quadrant Study to assist in identifying demand/need
- 40 providers in each of four provider groups – SUD, Mental Health, Prevention and Recovery
- 40 providers in each of four geographic areas – Northern Indiana, Southern Indiana, Indianapolis area and East/West Central Indiana
- An estimated 10-minute interview

The overall value of services provided being up to \$16,200 and 3.0% of the total bid amount based on the current scope of our agreement and the RFP. Bingle Research Group understands there is no commitment for work by KSMC unless the RFP activity results in a contract award with the State of Indiana.

We appreciate and value the potential opportunity to work with you and the State of Indiana FSSA - DMHA on this important initiative!

Best Regards,



Frederick Bingle
President
Bingle Research Group, Inc.

4721 N. Pennsylvania St.
Indianapolis, IN 46205
An Indiana Veteran-owned Small Business (IVOSB)

Office: 317.927.7004
Mobile: 317.696.6394

email:fbingle@binglerg.com
www.bingleresearchgroup.com