

ATTACHMENT A
MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR
COMMITMENT FORM

In accordance with 25 IAC 5-5, the respondent is expected to submit with its proposal a Minority & Women's Business Enterprises RFP Subcontractor Commitment Form. The Form must show that there are, participating in the proposed contract, Minority Business Enterprises (MBE) and Women Business Enterprises (WBE) listed in the Minority and Women's Business Enterprises Division (MWBED) directory of certified firms located at <http://www.in.gov/idoa/2352.htm>.

If participation is met through use of vendors who supply products and/or services directly to the Respondent, the Respondent must provide a description of products and/or services provided that are directly related to this proposal and the cost of direct supplies for this proposal. Respondents must complete the Subcontractor Commitment Form in its entirety. The amount entered in "**TOTAL BID AMOUNT**" should match the amount entered in the Attachment D, Cost Proposal Template.

Failure to meet these goals will affect the evaluation of your Proposal. The Department reserves the right to verify all information included on the MWBE Subcontractor Commitment Form.

Prime Contractors must ensure that the proposed subcontractors meet the following criteria:

- Must be listed on the IDOA Directory of Certified Firms, **on or before** the proposal due date
- Prime Contractor must include with their proposal the subcontractor's M/WBE Certification Letter provided by IDOA, to show current status of certification.
- Each firm may only serve as one classification – MBE, WBE, or IVOSB (see section 1.22)
- A Prime Contractor who is an MBE or WBE must meet subcontractor goals by using other listed certified firms. Certified Prime Contractors cannot count their own workforce or companies to meet this requirement.
- **Must serve a Valuable Scope Contribution (VSC). The firm must serve a value-added purpose on the engagement, as confirmed by the State.**
- Must provide goods or service only in the industry area for which it is certified as listed in the directory at <http://www.in.gov/idoa/2352.htm>
- Must be used to provide the goods or services specific to the contract
- National Diversity Plans are generally not acceptable

MINORITY & WOMEN'S BUSINESS ENTERPRISES RFP SUBCONTRACTOR LETTER OF
COMMITMENT (MWBE)

A signed letter(s), on company letterhead, from the MBE and/or WBE must accompany the MWBE Subcontractor Commitment Form. Each letter shall state and will serve as acknowledgement from the MBE and/or WBE of its subcontract amount, a description of products and/or services to be provided on this project, and approximate date the subcontractor will perform work on this contract. The MBE and/or WBE subcontractor amount and subcontractor percentage is only based on the initial term of the contract, unless the products and/or services are needed beyond the initial term. Any products and/or services desired after the initial term will require separate negotiations between the prime contractor and subcontractor. The State may deny evaluation points if the letter(s) is not attached, not on company letterhead, not signed and/or does not reference and match the subcontract amount, subcontract amount as a percentage of the "**TOTAL BID AMOUNT**" and the anticipated period that the Subcontractor will perform work for this solicitation.

By submission of the Proposal, the Respondent acknowledges and agrees to be bound by the regulatory processes involving the State's M/WBE Program. Questions involving the regulations governing the MWBE Subcontractor Commitment Form should be directed to: Minority and Women's Business Enterprises Division at (317) 232-3061 or <http://www.in.gov/idoa/2352.htm>.

STATE OF INDIANA MBE/WBE SUBCONTRACTOR COMMITMENT FORM

RFP#: 21-2664 Behavioral Health Gap Analysis

DUE DATE: October 12, 2020

TOTAL BID AMOUNT: \$ 543,350

<input checked="" type="checkbox"/> MBE Firm <input type="checkbox"/> WBE Firm			
Company Name: STLogics	Contact Person: Feroz Syed		
Address: 1119 Keystone Way, Suite #301, Carmel, IN 46032	E-mail: ferozs@stlogics.com		
Sub-Contract Amount: \$43,800	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Telephone Number: (800)505-0357</td> <td style="width: 50%; padding: 2px;">Fax Number: (866)896-0246</td> </tr> </table>	Telephone Number: (800)505-0357	Fax Number: (866)896-0246
Telephone Number: (800)505-0357	Fax Number: (866)896-0246		
Sub-Contract Percentage of Total Bid: 8.1%	<u>Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:</u>		
	STLogics will augment the KSM Consulting team by providing services in the area of Quality Assurance and Technical documentation. This valuable contribution will ensure project quality standards are being met as well as helping with key deliverables.		
Provide approximate dates when Sub-Contractor will perform on this project: November 1, 2020 to July 31, 2021			

<input type="checkbox"/> MBE Firm <input checked="" type="checkbox"/> WBE Firm			
Company Name: eHealthcare Consulting, Inc	Contact Person: Sheila Tunison		
Address: 12175 Visionary Way Suite 320, Fishers, IN 46038	E-mail: sheila.tunison@ehealthcareconsulting.com		
Sub-Contract Amount: \$55,000	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Telephone Number: (815)904-9678</td> <td style="width: 50%; padding: 2px;">Fax Number: (815)823-1236</td> </tr> </table>	Telephone Number: (815)904-9678	Fax Number: (815)823-1236
Telephone Number: (815)904-9678	Fax Number: (815)823-1236		
Sub-Contract Percentage of Total Bid: 10.1%	<u>Describe service/product to be provided and how this is a Valuable Scope Contribution of the Contract:</u>		
	Our partner, eHealthcare, with a project Research Business Analyst, will strengthen our team with: 1) the ability to work seamlessly with the behavioral health research community to support, communicate, and educate staff on appropriate utilization and integration of the applicable research applications across the enterprises, 2) responsibility for clearly communicating task needs and expectations across multidisciplinary teams and stakeholders, 3) maintain up-to-date process documentation workflows associated with research data, 4) conduct workflow assessments and identify best practice standards to incorporate into future processes, 5) maintain a high level of interaction with all research areas to continually enhance/improve patient care, 6) provide research expertise to support research analytics and cohort development		
Provide approximate dates when Sub-Contractor will perform on this project: January 1, 2020 to July 31, 2021			

KSM Consulting
Respondent Firm

317-452-1700
Telephone Number

800 East 96th Street, Suite 100
Address
Indianapolis, IN 46240
City/State/Zip Code
Mark Caswell
Representative
10/12/20
Date

317-452-1701
Fax Number
macaswell@ksmconsulting.com
Email Address

Authorizing Signature
Mark Caswell, CEO
Printed Name and Title

Please check if additional forms are attached.
Page _____ of _____

**FORM MUST BE COMPLETED IN ITS ENTIRETY WITH COMPLETED LETTERS OF
COMMITMENT.**

October 8, 2020

Aaron Bennett
Consultant
KSM Consulting
111 Monument Circle, Suite 202
Indianapolis, IN 46204

RE: In Response to RFP Number 21-2664 Behavioral Health Gap Analysis

Dear Mr. Bennett,

STLogics is pleased to provide this letter of commitment to participate as a subcontracting partner with KSM Consulting LLP in its response to the State of Indiana's Request for Proposal (RFP) 21-2664 Behavioral Health Gap Analysis.

STLogics will augment the KSM Consulting team by providing services in the area of Quality Assurance and Technical documentation. STLogics understands that there is no commitment for work by KSM Consulting unless the RFP activity results in a contract award from the State of Indiana.

Should KSM Consulting sign a contract with the State of Indiana, STLogics will perform services beginning in November of 2020 (assuming the project work begins in November of 2020.) The subcontract amount is \$43,800.00.

STLogics, a certified Minority Business Enterprise (MBE), is registered to do business with the State of Indiana and under Bidder Registration #0000027711 and remains in good standing. This letter provides STLogics's commitment to abide by all State procurement regulations. STLogics is a Technology Consulting and Software Services Company headquartered in Carmel, Indiana.

Sincerely,



Feroz Syed
Principal



eHealthcare Consulting, Inc
12175 Visionary Way Suite 320
Fishers, IN 46038
(815) 904-9678

**WOMEN'S BUSINESS ENTERPRISE (WBE)
SUBCONTRACTOR LETTER OF COMMITMENT**

October 5, 2020

Ben Worries
KSM Consulting
800 E. 96th Street
Indianapolis, IN 46240

Subject: RFP 21-2664 Behavioral Health GAP Analysis

Dear Mr. Worries,

Thank you for the opportunity to partner with KSM Consulting on your proposal to the State of Indiana for RFP 21-2664. eHealthcare Consulting, Inc. is an Indiana certified Woman Business Enterprise and we are pleased to participate with you on this RFP. This letter signifies our commitment to abide by all state procurement regulations including all mandatory contract clauses as outlined in the RFP.

eHealthcare Consulting, a certified Women-Owned Business Enterprise in the State of Indiana, acknowledges that we agree to participate as a subcontractor on KSM Consulting's project team for Request for Proposal 21-2664 Behavioral Health GAP Analysis. The total amount of eHealthcare Consulting's WBE subcontract accounts for 10.1 percent (\$55,000) of KSM Consulting's overall project bid.

eHealthcare Consulting will provide 1 FTE for business analysis services. Estimated cost of consulting services: \$55,000 (up to one year). Consulting services to commence at execution of contract through the term of the contract, January 1, 2021 to July 31, 2021.

eHealthcare Consulting is a certified Indiana WBE listed in the IDOA Directory of Certified Firms (Bidder ID # 0000033924). Additionally, we are registered with the Secretary of State under Control # 2013010700327.

eHealthcare Consulting further certifies that Sheila Tunison, owner of eHealthcare Consulting is authorized to make such commitments on behalf of eHealthcare Consulting.

We greatly look forward to working with the State of Indiana on this exciting project.

Sincerely,

Sheila Tunison

Sheila Tunison, RN, BSN
Owner, eHealthcare Consulting